

**Cemetery Management SC Lite®™** - is designed for a small cemetery. Beginning with an intuitive interface to code designed to assist you while entering data, each screen provides areas for recording specific information. Single Cemetery

## Features –

### Program Administration Functions -

- Automated area for creating grave layout; Setup the following:
  - An area for in-ground (default)
  - An area for a Columbarium
  - An area for a mausoleum
  - Remove an entire area of the cemetery
  - Remove a grave site as a; path, walkway, road, bush, tree, well, wall, fence or for future expansion
  - Remove individual Owners, Next of Kin or interred
  - Setup perpetual care
  - Setup cemetery data for all invoicing

### Owner Menu Functions –

- View Active Owners
- View Deceased Owners
- Mark Owner as deceased
- Purchase grave sites
- View all grave sites purchased by each owner
- Search for Owner by last name
- Reserve Grave Sites
- Include Deed number and document with Grave Sites purchased

### Interred Menu Functions –

- Cause of Death, Funeral Home, Clergy and Services areas.
- Reoccurring information containers allow changes
- Identify interred by interment or inurnment.
- Select type of burial (Adult, child, et.)
- Add year only for DOB, DOD or DOI (Date of Birth, Date of Death, Date of Interment)
- Add Place of birth and death
- Program automatically determines Age in years, months and days when DOB and DOD are entered
- Program automatically determines Age if only the year of birth and death are known
- Include organizations belonged to
- Add Genealogy
- Reoccurring information containers allow changes
- No limit on number of interred entries
- No limit on number of interred per grave site
- Select if interred is a veteran and enter service veteran was affiliated with
- Record the following with each interment
  - Ethnic origins
  - Religion

- Relationship in family
- Cause of Death
- Organization they belonged to
- Funeral home
- Clergy present

### **Program Menu Functions -**

- Select a grave site number and view location information
- View all available & unavailable grave sites on-screen
- Unlimited Next of Kin
- Transfer Reserved to Interred with the press of a button
- Accounts Receivable for Graves purchased
- Grave Sites identified by:
  - Section, Block, Lot, Grave
  - Section, Lot, Grave
  - Block, Lot, Grave
- Remove Grave sites for construction, repair, as a path, bush, road, et
- Deed Administration
- On Screen Deed

### **Reports -**

- Accounts Receivable by date selected
- Accounts Payable by date selected
- Invoicing by date
- Owner listing
- Active Owners
- Deceased Owners
- Owner Call & E-mail Summaries
- Owner labels & Envelops
- Owner Graves With Interred
- Next of Kin Listing
- Next of Kin labels & Envelops
- Interment Listing (casket)
- Inurnment Listing (cremains)
- Veterans Listing
- Reserved Grave Sites
- Grave Sites Available
- Grave Sites Unavailable
- Individual Genealogy
- Monument, Tombstone, or Headstone Companies
- Mausoleum Listing
- Columbarium Listing
- Available Columbarium Spaces
- Available Mausoleum Spaces
- Section - Grave Sites Available
- Section - Grave Sites Not Available
- Section - Interred
- Section - Purchased Graves with Interred
- Interred In Vaults